

# STEM Lab PTO Meeting Agenda

**Date: November 3, 2016**

**Time: 6:30pm**

**Meeting Location: STEM Lab Commons**

1. **Call to Order:** Stephanie Verseman
2. **Minutes:** Approval of minutes from 10/6/2016 meeting
3. **Officers' Reports**
  - a. President's Report
  - b. Treasurer's Report
  - c. Fundraising Chair's Report
  - d. Event Chair's Report
  - e. Secretary's Report
4. **Leadership Committee Reports**
  - a. Volunteer Coordinator's Report
  - b. Communications/PR Coordinator's Report
  - c. Box Top/Labels/Milk Caps Report
  - d. King Soopers Card Report
  - e. Teacher Appreciation Report
5. **Unfinished (old) Business**
6. **Fall Fundraiser Report**
7. **Recap of Recent Events**
  - a. Trunk or Treat
  - b. Fall 'No Fuss' Fundraiser
8. **Principal's Report**
9. **New Business**
  - a. Funding Requests
    - i. Submission procedures
  - b. Kids2GLOW - Exchange Student Program
  - c. CAN News & Bond Information
    - i. Saturday Walk Event
    - ii. Have you turned in your Ballot?
    - iii. Is your name on the list?
  - d. Upcoming Events
    - i. November Dine Out - Garlic Knot 11/09/16
    - ii. Holiday Event?
    - iii. Food Bank partnership with Northglenn High School
    - iv. Spring Carnival
10. **Announcements**
11. **Adjournment**